MINUTES

The Most Easterly Community Group

Meeting Monday 1st July 2019 held at United Reform Church at 7pm

WELCOME by acting chair Susan Steward
APOLOGIES: Julie, Debbie and Darren (Mark afterwards)

1. **MATTERS ARISING** from last meeting/Minutes

There were no minutes from last meeting as Stevie stood down so Susan's notes of the meeting were used as Minutes.

Heritage Open Days (Karen's talk): needs to be registered to have free public liability insurance, and to register as soon as possible because as info a out the properties are taken off the website for use in publicity. It was noted the amount of hard work put in by Paul King.
Social media: there was a discussion regarding who has access to the admin of the MEC's Facebook page, this can be looked into further once we have a constitution and working committee.
Big lunch: this was very successful. Money raised around £97 plus some donations
There was a general discussion about promoting individual interest at meetings rather than group interests.

2. **CONSTITUTION (please refer to document sent out before meeting)**

The acting Chair and two others went through examples of constitution to produce a draft.

- Aims: there was objection to number 4 but was kept in after a discussion.
- Membership: there was a long discussion about number 4 ['with positive and active interest in the area'] and whether the line underneath ['joining all members agree to the aims of the group'] should be number 5. It was agreed that we would leave the wording as it was.
- 4B: take out 'in writing' as people will simply not turn up if they do not wish to remain as members but can inform secretary to have their names taken off mailing list
- Data protection: need to add wording 'personal data will be used in accordance with the General Data Protection Regulation [GDPR].
- Finances: it was decided that the issue of bank accounts will be dealt with after a committee is formed.
- Meetings: will take out wording '10%' as we have no idea how big the membership will be. We will add the words that a) nominations can be made during AGM as well as before to the secretary, b) that the AGM agenda will have attached the previous year's minutes, c) take out '2 weeks notice' and have 'notice' instead and d) all nominations must be proposed and seconded.
- Officers: there was a discussion about whether there should be a vice-chair and assistant treasurer and sectary. It was decided that these decision can be made at a later date when the committee are in place and can have wording that others on committee are authorised to stand in for elected officers,

Committee

Susan stood down as chair and Dave Eagle (as someone outside the group) stepped in so that committee members could come forward.

Those proposed, seconded and accepted to stand were Susan, April, Dan and Carl.

Those proposed but declined to be considered as committee members were Jerome and Peter.
Others who were proposed but were absent from the meeting were Darren, John, Caroline, Debbie and Mark. They will be formerly contacted to be invited to become committee members. It is hoped that a meeting to decide the committee members will take place in around two weeks time and that the constitution can be approved and agreed at this time.